



Nursery, Pre-School & Primary School

Sea Breeze Lane, P. O. Box N-1719

Nassau, N. P., Bahamas

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Monday - Friday 7:00am to 4:00pm

STUDENT HANDBOOK

If you are looking for a Faith-based Christian environment that is safe, secure "home away from home" where your child can learn, play and grow.

Jamboree Kids School hours are 7:00am to 4:30pm Monday through Friday with the exception of closings as referred to in this handbook and the School's Annual Calendar.

We believe that each child is created in the image of God and is a unique individual. We want to help **develop the God-given abilities in your children so they can grow** in knowledge of the Lord Jesus Christ and live as effective citizens in His kingdom. Jamboree's Teachers and Caregivers are passionate about your child's happiness and education and provide a safe, nurturing environment that cultivates self-esteem. Our Teachers and Caregivers are dedicated to developing your child's learning potential and are sensitive to your child's individual needs. Our teacher student ratio allows our staff to focus on the individual learning styles and needs of each child in the centre. Family child care in a "home like" setting is the best alternative there is for working parents. It provides a small secure environment for children during the most important time of their development. Jamboree offers a home away from home, providing children with "siblings" of all ages, to play, socialize, and learn from. Our goal in providing quality child care for your child is to provide;

- ☺ A godly environment
- ☺ A safe environment
- ☺ A nurturing environment
- ☺ A learning environment that is not necessarily the ABC's and 123's, but also the learning of values. The learning of honesty, respect, self-reliance and potential; self-discipline along with the values of being dependable, loving, sharing with others, kindness, friendliness and fairness.
- ☺ A proper approach to discipline. Children occasionally need discipline, it is important that you understand our philosophy so that your child is not too confused as to where the boundaries are and what is expected of him/her. Children are taught which behaviors are inappropriate, and why, and given alternatives that are acceptable. In this way, the behavior is being changed, without making the child feel "bad" or unloved. This helps develop their self-esteem, and teaches them how to handle difficult situations themselves in the future. Teachers express their disapproval (without attaching character) and state their expectations and show your child how to make amends. We give choices, and in extreme situations a child may be given a "time out"; because at times a child may be having trouble making choices of their own and they just may need a couple of minutes to calm down, and think about their choices.
- ☺ Fostering unconditional love, this kind of love is very important because children should not grow up feeling that in order to be loved and cared for they must meet numerous conditions.

REGISTRATION

Registration is the initial process for your child to be a student at Jamboree Kids. All forms must be completed and signed in all the necessary places. Parents are to also provide supplemental documentation that completes the registration process. This includes but is not limited to copies of immunization records, NIB card and a passport copy. Also a medical questionnaire completed by the child's doctor.

Attendance Policy

All registered children are expected to attend **JAMBOREE** on a daily basis. This is very important because it aids in the developmental progress and transition adjustment for your child in our centre. Your child must be on time. Constant tardiness will result in immediate dismissal from Jamboree Kids. If your child is going to be absent due to unforeseen circumstances or illness please give us a call or send an email. **JAMBOREE KIDS** is not obligated to hold open a child's seat after one month absentee days by the child without notification.

Curriculum, Class Routines and Program Goals

Class routine schedules are posted in each classroom. Itemized teaching forecasts will be sent home every month with a mini assessment attached.

Our curriculum goals for Jamboree Kids are as follows:-

- To train a child in the way that they should grow so that when they are old they will not depart from it.
- To provide each child with an awareness for God.
- To value each child as an individual.
- To establish a welcoming and supportive learning environment.
- To provide for each child's well being physically, emotionally and spiritually while in our care.
- To allow each child to develop curiosity about the world that that he/she lives in and enthusiasm for learning that allow them to explore the world we live in.
- To stimulate kids to have an appreciation for nature.
- To provide opportunities for children to develop gross motor skills and fine motor skills in a holistic environment.
- To provide an environment in the classrooms that promotes value and respect for self, adults and others.
- To promote co-operative play/work through activities, enabling children to trust their own decisions about what they will learn, hear, see or do.
- To provide a prepared environment in which each child can develop their fullest potential.
- To provide an age appropriate curriculum that enhances learning with a holistic approach.
- To harness healthy whole relationships with parents. Thus resulting in hand and hand parental involvement and support in all areas of our school.
- To make a positive impact on our community by cultivating relationships with our neighbors and neighborhood police.

At Jamboree we use the Ministry of Education's Pre-School Curriculum integrated with Houghton Mifflin Harcourt.

Pick-up Time

PICK UP time is very **IMPORTANT**, consistent tardiness is **UNACCEPTABLE**. A \$20.00 late fee will be payable upon **arrival**.

PICK-UP is no later than 4:00pm.

Release of Children:

It is important that I protect your child by ensuring that your child does not leave with a person you have not authorized on you. Even if it is an emergency, we must have your permission to release your child to someone other than you.

Communication AND Parental Involvement

Communication is the key to a successful child care relationship. The parent and teacher must have a good working relationship so they can communicate and work together. Parents and teachers need to exchange pertinent information in the child's life such as changes in routine, special events, or activities, as well as changes such as death, divorce, separation, moving, visitors, etc. All this information can be important in understanding the child's feelings, behavior, and well being. Our staff is passionate about forming a strong partnership with you to ensure the best possible experience for your child. We will provide daily communication with families and seek to understand you and your child's unique needs.

Nutrition:

Children are fed nutritionally on a daily basis – breakfast and lunch. A menu is posted on the Notice Board at the beginning of every month. Healthy snacks and drinks are provided by parents. They should be nutritious and include fresh fruits, 100% Juice and Water. **Nuts and Peanuts are not permitted.**

Potty Training:

Potty training shouldn't be rushed; it is important that your child is psychologically **and** physically ready for training. Huggies Pull Ups (or other brand) must be provided by the parent/guardian during this transition period, no regular style training pants or underwear will be used until your child maintains 2 continuous weeks of bladder/bowel control; of course, if your child regresses after this 2 week period we will assess the next step.

Field Trips

In the event of a field trip it is very important that consent forms are signed and returned to the school. Students are not permitted to attend field trips without consent forms. Our field trip policy also requires 1 adult to every 2 students. If we do not have the appropriate adult- student ratio students will also not be permitted to attend.

Supplies:

Students' general supplies listing are attached. Please **LABEL** everything that you are sending for child. Replenishing supplies must be sent on a **monthly basis** or as requested by the Teacher.

Monthly Forecasts

Parents will be given a monthly detailed outline of skills that students will be covering each month. We would appreciate parents partnering with us to ensure what is taught in school is reinforced at home.

Uniform:

Students are required to be in full uniform **EVERYDAY**.

K1 & K2 students are to wear PE Kits with navy/white/black tennis and white socks.

K3 - Grade 6 students are to wear Jamboree Kids Logo Shirts with Navy Blue Skorts/Skirts (for girls) and Pants (for boys).

Jamboree Kids Logo Shirts are \$40.00 each and PE Kits are \$35.00 each.

Students in K3 - Grade 6 are allowed to wear P. E. Kits on designated days only.

One Piece solid colored swim suits are required only NO two piece or character suits are allowed.

Paddle Jumpers Life Vests must be purchased for your child, these are available on amazon.

NAVY BLUE SWEATER OR JACKETS are permitted ONLY. On cold days students can wear a Navy Blue warm up suit only.

NO MULTI-COLOR SUITS.

Please note that hair beads and jewelry are not permitted by any student; girls only allowed to wear studs, knobs or huggies.

Policies and Procedures

If illness or other emergencies should arise during child care hours every attempt will be made for you to pick up your child.

Discipline

Teachers express disapproval (without attaching character). We state our expectations and show your child how to make amends. We give choices, and in extreme situations a child may be given a "time out"; because at times a child may be having trouble making choices of their own and they just may need a couple of minutes to calm down, and think about their choices.

Gross Misconduct:

Once a student has been disciplined to the best of our ability we will communicate to you immediately if your child is frequently and deliberately causing harm to others and/or is frequently and deliberately destructive. This behavior is unsafe and will not be allowed – immediate termination will ensue if the behavior persists. Biting, grabbing, profanity and fighting are prohibited.

Child's Health

In accordance with Health and Safety for other students your child cannot be admitted to daycare with symptoms of illness as specified below; unless written documentation from a licensed physician, or verbal (with written follow up) states the child has been diagnosed and poses no serious health risk to the child or to other children.

Any student who has been exposed or contracts Covid-19 MUST remain home for a period of 14days. Upon return that STUDENT MUST present a letter from the Doctor evidencing good health.

Should your child have signs or symptoms requiring exclusion from Jamboree Kids he/she will be isolated and the parent/guardian or other authorized person by the parent will be notified immediately to pick up your child. There can be no exceptions since illness spreads

quickly among children.

Please make other arrangements if your child is sick and respect our decision if we feel your child is too sick to be in child care. We are sympathetic to the difficulties of taking time off, so our discretion will be used.

The symptoms of illness for possible exclusion shall include, but are not limited to any of the following...

- A. The illness prevents your child from participating comfortably in the day care environment,
- B. The illness results in a greater care need than we can provide without compromising the health and safety of the other children in our care, Or
- C. The child has any of the following conditions:
 - Chest Cold or Head Cold with Yellow or Green Mucus.
 - Temperature: Oral temperature 101 degrees or greater; armpit temperature 100 degrees or greater; accompanied by behavior changes or other signs or symptoms of illness- until medical evaluation indicates inclusion in the facility. Oral temperature shall not be taken on children younger than 4 years (or younger than 3 years if a digital thermometer is used). Rectal temperature shall be taken only by persons with specific health training.
 - Symptoms and signs of possible severe illness (such as unusual lethargy, uncontrolled coughing, irritability, persistent crying, difficult breathing, wheezing, or other unusual signs)- until medical evaluation allows inclusion;
 - Uncontrolled diarrhea, that is, increased number of stools, increased stool water, and/or decreased form that is not contained by the diaper- until diarrhea stops;
 - Vomiting illness (two or more episodes of vomiting in the previous 24 hours) until vomiting resolves or until a health care provider determines the illness to be non-communicable, and the child is not in danger of dehydration;
 - Mouth sores with drooling, unless a health care provider or health official determines the condition is noninfectious;
 - Rash with fever or behavior change, until a health care provider determines that these symptoms do not indicate a communicable disease;
 - Purulent conjunctivitis (defined as pink or red conjunctiva with white or yellow eye discharge), until 24 hours after treatment has been initiated;
 - viii. Scabies, head lice, or other infestation, until 24 hours after treatment has been initiated;
 - Tuberculosis, until a health care provider or health official states that the child can attend child care;
 - Impetigo, until 24 hours after treatment has been initiated;
 - Strep throat or other streptococcal infection, until 24 hours after initial antibiotic treatment and cessation of fever;
 - Coxsackie Virus/ Hand Foot & Mouth Disease, until 10days after home treatment
 - Chicken pox, until at least 6 days after onset of rash or until all sores have dried and crusted;
 - Pertussis, until 5 days of appropriate antibiotic treatment (currently; erythromycin) to prevent an infection have been completed and a licensed physician states in writing the child may return;
 - Mumps, until 9 days after onset of parotid gland swelling and a licensed physician states in writing the child may return;
 - Hepatitis A virus, until 1 week after onset of illness or as directed by the health department when passive immunoprophylaxis (currently, immune serum globulin) has been administered to appropriate children and staff and a licensed physician states in writing the child may return;
 - Measles, until 6 days after onset of rash and a licensed physician states in writing the child may return;
 - Rubella, until 6 days after onset of rash and a licensed physician states in writing the child may return;
 - Unspecified respiratory illness if it limits the child's comfortable participation in activities or if it results in a need for greater care than can be provided without compromising the health and safety of other children.; or
 - Herpetic gingivostomatitis (cold sores), if the child is too young to have control of oral secretions.

Injuries:

We will supervise your child closely in an attempt to prevent injuries, but accidents resulting in injury do occur. We have trained teachers in First Aid and CPR. If the injury is minor (requiring only a band-aid or ice) we will tell you about it when you pick up your child. If it is serious, we will call you and if necessary may even suggest that you take your child to the doctor or emergency room. If an injury is very severe, we will call the authorized Emergency dispatch of your choice. If we cannot reach you, we will call the emergency contacts listed on your "Registration Form" (Please remember to keep this information up-to-date).

Child's Medication:

1. A "Medication log" **must** accompany all over the counter medicine. Over the counter medicine is usually given for short term health conditions; the average length of time is 5 days/
2. Prescription medicine **must**:
 - a. be dated within the past 30 days
 - b. have child's name printed clearly on the label
 - c. have dosage amount and times
3. Prescription medicine must also be accompanied by a "medication log" which **must include**:
 - a. Date
 - b. Child's name
 - c. Doctor's name and phone number
 - d. Pharmacist name and phone number
 - e. Name of medication
 - f. Dosage amounts and times to be administered
 - g. Route of medication, i.e. oral, eye, etc.
 - h. Why medication is needed
 - i. Date medication is to end
 - j. Special directions, i.e. take before eating, etc.
 - k. Parent's signature

Inappropriate Conduct by Parents or Guardians

Disrespectful behavior, verbal, physical or any other abuse is not tolerated by parents or guardians. This results in immediate dismissal of your child from Jamboree Kids. Please direct all concerns or queries to the office in a respectful timely manner.

Fee Payment Guidelines:

Tuition is due on the 28th of every month and should be paid promptly and on time. A late fee payment of \$100.00 is added on the 2nd of the following month. If fees are not paid your child will not be permitted to return to school until both the tuition and the late fees are paid in full. **There will be NO REFUNDS of fees for Vacations, Sickness or Holidays or if a child is absent or removed from the school. JAMBOREE KIDS is not obligated to hold open a child's seat after one (1) month absentee days by the child without notification.**

TUITION & OTHER FEES

- Registration & Seat Fee \$300.00
- Nursery – K5 \$500.00 per month (inclusive of breakfast and lunch)
- Grade 1-6 \$1,500.00 per semester or \$550.00 monthly
- Curriculum Fee for K3-K5 - \$300.00 annually
- Technology & Books for Grade 1-6 \$400.00 annually
- CLUBS: Ballet, Gymnastics, STEM, Reading & Soccer \$50.00 each monthly**

- Please return this page to Jamboree Kids School

I have read and I fully understand the contents of this Handbook and I agree to abide by the terms and conditions of Jamboree Kids School.

Name of Parent or Guardian: _____

Name of Child: _____ Age: _____

Signature of Parent/Guardian: _____ Date: _____